

# Cuddeback Union School District

Board of Trustees Meeting  
April 10, 2019  
300 Wilder Road, Carlotta, CA 95528  
Meeting held in Healthy Start Building  
Regular Session @ 6:30 PM

## **AGENDA**

### **1.0 Call to Order**

### **2.0 Approval of Agenda Order**

### **3.0 Consent Agenda**

3.1 Approval of Minutes

3.2 Approval of Warrants

3.3 Water Test Results

### **4.0 Community Comment**

*The public may address the Board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the Board, each person is limited to five (5) minutes. If a large number wish to speak on a specific item, the Board may limit total input to twenty-five (25) minutes on any item. There will be no Board discussion except to ask questions or refer the matter to staff, and no action will be taken unless item is listed on the agenda.*

### **5.0 Community Comment Related to LCAP**

*The public may provide input and discussion pertaining to the Local Control Accountability Plan in effort to address State Priority 8 (Increase opportunities for parents and families to be involved in school decisions-making processes).*

### **6.0 Information, Discussion, Possible Action Items**

6.1 Information Item: Presentation by Carlotta 4-H

6.2 Information Item: Williams 1<sup>st</sup> Quarter Uniform Complaint Report

6.3 Possible Action Item: Consider Proposal from Eureka Glass for Roof Atrium

### **7.0 Superintendent's Report**

### **8.0 Board Reports**

### **9.0 Public Comment Related to Closed Session**

### **10.0 Closed Session**

10.1 Superintendent Contract Negotiation

### **11.0 Open Session – Report Action from Closed Session (if any)**

### **12.0 Adjourn**

### **Upcoming Meeting Dates:**

May 8

June 19 & 20

# Cuddeback Union School District

Board of Trustees Meeting

March 13, 2019

300 Wilder Road, Carlotta, CA 95528

Meeting held in Healthy Start Building

Regular Session @ 6:30 PM

## **AGENDA**

### **1.0 Call to Order**

Mr. Dibble called the meeting to order at 6:35 PM.

Board Members Present:

Harry Dibble

Todd Calvo

Erik Bess

Jake Morss

Leonard Ward

Staff Present:

Superintendent/Principal:

Blaine Sigler

Teachers:

Cori Borges

Rob Orr

District Secretary:

Chelsie Orr

### **2.0 Approval of Agenda Order**

Mr. Calvo made a motion to approve the agenda order. Mr. Ward seconded the motion.

**Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess, Mr. Ward, and Mrs. Morss**

**Noes: None**

**Absent: None**

**Abstain: None**

### **3.0 Consent Agenda**

**3.1 Approval of Minutes**

**3.2 Approval of Warrants**

**3.3 Water Test Results**

Mr. Bess motioned to approve the consent agenda. Mr. Morss seconded the motion.

**Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess, Mr. Ward, and Mrs. Morss**

**Noes: None**

**Absent: None**  
**Abstain: None**

#### **4.0 Community Comment**

No community comment noted.

#### **5.0 Community Comment Related to LCAP**

No community comment noted.

#### **6.0 Information, Discussion, Possible Action Items**

##### **6.1 Information, Possible Action Item: Consider Approval of Service Recognition Display**

Mr. Orr, representing the PTO, presented the proposed service recognition display to honor Cuddeback students' family members who have served in the military, as first responders, etc. The display would be a wooden American flag—made by Sweet Evergreen Signs—with small metal plaques attached to the flag's stripes. People may purchase plaques embossed with their loved one's names. In addition to the plaques, the service member's bio and other related information will be in a binder, located in the office.

The Board was very receptive to the idea of honoring our service men and women with a display and are in favor of this project. They look forward to hearing future developments as this project evolves.

##### **6.2 Possible Action Item: Consider Positive Certification of 2<sup>nd</sup> Interim Financial Report**

The Board discussed the 2<sup>nd</sup> interim financial report.

Mr. Calvo made a motion to accept item 6.2 for positive certification of the 2<sup>nd</sup> interim financial report. Mr. Ward seconded the motion.

##### **Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess, Mr. Ward, and Mrs. Morss**

**Noes: None**

**Absent: None**

**Abstain: None**

##### **6.3 Possible Action Item: Consider Selection of District Auditor**

Cuddeback has received a proposal from DL Moonie for a 3-year contract.

Mr. Bess made a motion to accept the proposal. Mr. Calvo seconded the motion.

##### **Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess, Mr. Ward, and Mrs. Morss**

**Noes: None**

**Absent: None**

**Abstain: None**

#### **6.4 Possible Action Item: Consider Approval of 2019-2020 School Calendar**

A possible change to the calendar was debated, pushing the start date from 8/26 to 9/3. The board ultimately decided to keep the drafted calendar's original start date of 8/26. Mr. Dibble made a motion to approve the 19/20 school calendar. Mr. Morss seconded.

##### **Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess, Mr. Ward, and Mrs. Morss**

**Noes: None**

**Absent: None**

**Abstain: None**

#### **6.5 Possible Action Item: Consider June 2019 Board Meeting Dates**

The board set June's meeting dates for 6/19 for the regular meeting and 6/20 for the special session meeting.

Mr. Dibble made the motion to approve Board Meeting dates. Mr. Morss seconded.

##### **Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess, Mr. Ward, and Mrs. Morss**

**Noes: None**

**Absent: None**

**Abstain: None**

### **7.0 Superintendent's Report**

Mr. Sigler is glad to report our solar project is now in operation.

Coffee with the Principal is a new spin on the LCAP meetings for stakeholders. The last couple annual meetings have not been successful. Mr. Sigler is hoping the rebranding and the casual approach will encourage parents to come in on Friday mornings after they drop their children off to school and come and talk about how to improve Cuddeback.

Maker's Night is coming up on the 21<sup>st</sup>. Sponsored by Cuddeback's Excel program, Maker's Night focuses on STEAM activities. Everyone is welcome, including other schools. We hope it is as great a turn out as it was last year.

Tacos for Technology is on April 3<sup>rd</sup>, along with open house. We are hoping to raise funds for computers and other tech devices. PTO sponsored.

Cuddeback's new website will be live by the next board meeting for The Board to view, give feedback and approve.

### **8.0 Board Reports**

Mr. Calvo is glad Cuddeback is taking kids to the logging conference this year.

Mr. Dibble would like to thank the staff for their tireless efforts in educating the young minds who attend Cuddeback. He congratulated the staff on another successful trimester.

**9.0 Public Comment Related to Closed Session**

No community comment noted.

**10.0 Closed Session**

**10.1 Superintendent Contract Negotiation**

**11.0 Open Session – Report Action from Closed Session (if any)**

Discussion only. No action taken.

**12.0 Adjourn**

Open session meeting adjourned at 7:45 PM

Closed session meeting adjourned at 8:09 PM

**Upcoming Meeting Dates:**

April 10

May 8

June TBD

Respectfully Submitted,

Chelsie Orr

District Secretary

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Approved by Board Clerk

Board of Trustees Meeting .... 04/10/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190568 CAL-ORE GREASE TRAP SERVICES GREASE TRAP CLEANING      $225.00
        P.O.BOX 751
        CRESCENT CITY, CA 95531
        ** TOTAL PAYMENT AMOUNT:      $225.00

PV-190578 CDW GOVERNMENT                TONER                      $912.68
        75 REMITTANCE DR. SUITE 1515
        CHICAGO, IL 60675-1515
        ** TOTAL PAYMENT AMOUNT:      $912.68

PV-190574 CLARK, NADINE                MILEAGE                    $79.46
        801 RIVERSIDE PARK RD
        CARLOTTA, CA 95528
        ** TOTAL PAYMENT AMOUNT:      $79.46

PV-190571 CRYSTAL SPRINGS BOTTLED WATER WATER DELIVERY $14.00
        PO BOX 3786
        EUREKA, CA 95502

PV-190572 CRYSTAL SPRINGS BOTTLED WATER WATER DELIVERY $24.00
        PO BOX 3786
        EUREKA, CA 95502

PV-190573 CRYSTAL SPRINGS BOTTLED WATER WATER DELIVERY $32.00
        PO BOX 3786
        EUREKA, CA 95502
        ** TOTAL PAYMENT AMOUNT:      $70.00

PV-190567 EUREKA HUMB FIRE EXT                FIRE EXTINGUISHER SERVICE $445.29
        1424 11TH ST
        ARCATA, CA 95521
        ** TOTAL PAYMENT AMOUNT:      $445.29

PV-190580 HORIZON BUSINESS SERVICES          NOTARY                     $15.00
        1137 MAIN ST
        FORTUNA, CA 95540-2101
        ** TOTAL PAYMENT AMOUNT:      $15.00

PV-190582 JENSEN, RONDA                MILEAGE                    $457.25
        P.O.BOX 646
        SCOTIA, CA 95565
        ** TOTAL PAYMENT AMOUNT:      $457.25

PV-190579 PITNEY BOWES                POSTAGE MACHINE LEASE      $110.19
        PO BOX 371887
        PITTSBURGH, PA 15250-7887
        ** TOTAL PAYMENT AMOUNT:      $110.19
    
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Board of Trustees Meeting .... 04/10/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190564 PRESENCE LEARNING INC.    IEP SERVICES                $5,901.54
        PO BOX 743532
        LOS ANGELES, CA 90074-3532
        ** TOTAL PAYMENT AMOUNT:    $5,901.54

PV-190575 RECOLOGY EEL RIVER        GARBAGE SERVICE            $509.27
        PO BOX 266
        FORTUNA, CA 95540
        ** TOTAL PAYMENT AMOUNT:    $509.27

PV-190565 SAGASER, COLLEEN G.        POSTAGE                     $12.10
        936 14TH STREET
        FORTUNA, CA 95540
        ** TOTAL PAYMENT AMOUNT:    $12.10

PV-190569 SCOTTY'S CUTTERS EDGE      REGULATOR                  $65.09
        754 12TH STREET
        FORTUNA, CA 95540
        ** TOTAL PAYMENT AMOUNT:    $65.09

PV-190581 SONOMA COUNTY OFFICE OF ED  WORKSHOP                    $200.00
        5350 SKYLANE BLVD.
        SANTA ROSA, CA 95403-8246
        ** TOTAL PAYMENT AMOUNT:    $200.00

PV-190576 SUDDENLINK                INTERNET                     $87.35
        PO BOX 742535
        CINCINNATI, OH 45274-2535
        ** TOTAL PAYMENT AMOUNT:    $87.35

PV-190577 WISHNEFF, BRANDON          WATER OPERATOR              $600.00
        PO BOX 301
        FERNDALE, CA 95536
        ** TOTAL PAYMENT AMOUNT:    $600.00

        **** BATCH TOTAL AMOUNT:    $9,690.22
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Board of Trustees Meeting .... 04/10/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190583 U.S. BANK                OFFICE SUPPLIES                $8.99
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190584 U.S. BANK                OFFICE SUPPLIES                $19.84
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190585 U.S. BANK                ACSA SYMPOSIUM                $38.55
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190586 U.S. BANK                ACSA SYMPOSIUM                $214.69
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190587 U.S. BANK                ACSA SYMPOSIUM                $537.12
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190588 U.S. BANK                ACSA SYMPOSIUM                $5.40
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190589 U.S. BANK                OFFICE SUPPLIES                $46.08
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190590 U.S. BANK                OFFICE SUPPLIES                $124.98
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190591 U.S. BANK                EXTRAORDINARY STUDENT LUN        $11.12
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190592 U.S. BANK                EXTRAORDINARY STUDENT LUN        $36.10
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190593 U.S. BANK                ERVA SUPPLIES                $39.94
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190594 U.S. BANK                OFFICE SUPPLIES                $26.92
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190595 U.S. BANK                POSTAGE                        $9.71
  
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Board of Trustees Meeting .... 04/10/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

PV-190596 U.S. BANK                KITCHEN SUPPLIES                $24.08
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

PV-190597 U.S. BANK                KITCHEN SUPPLIES                $88.49
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

PV-190598 U.S. BANK                KITCHEN SUPPLIES                $130.08
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

PV-190599 U.S. BANK                KITCHEN SUPPLIES                $18.11
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

PV-190600 U.S. BANK                KITCHEN SUPPLIES                $105.35
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

PV-190601 U.S. BANK                KITCHEN SUPPLIES                $5.98
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

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PV-190602 U.S. BANK                KITCHEN SUPPLIES                $66.98
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

PV-190603 U.S. BANK                KITCHEN SUPPLIES                $62.49
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

PV-190604 U.S. BANK                ADOBE SUBSCRIPTION                $179.88
                P.O.BOX 790408
                ST.LOUIS, MO 63179-0408

                ** TOTAL PAYMENT AMOUNT:                $1,800.88

                **** BATCH TOTAL AMOUNT:                $1,800.88

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Board of Trustees Meeting .... 04/10/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190605 A T & T CALNET 3          CAFETERIA EXCELPHONE          $136.14
      P.O.BOX 9011
      CAROL STREAM, IL 60197-9011
      ** TOTAL PAYMENT AMOUNT:          $136.14

PV-190608 ASAP LOCK & KEY           LOCKS                          $125.59
      581 S.FORTUNA BLVD.
      FORTUNA, CA 95540
      ** TOTAL PAYMENT AMOUNT:          $125.59

PV-190606 HOLMES SECURITY CORP.     QUARTERLY MONITORING          $90.00
      P.O. BOX 357
      CARLOTTA, CA 95528
      ** TOTAL PAYMENT AMOUNT:          $90.00

PV-190607 RENNER                   DIESEL                          $154.57
      P O BOX 4868
      EUREKA, CA 95502
      ** TOTAL PAYMENT AMOUNT:          $154.57

PV-190609 SYSCO FOOD SERVICES       CAFETERIA-EXCEL                $247.19
      7062 PACIFIC AVENUE
      PLEASANT GROVE, CA 95668

PV-190610 SYSCO FOOD SERVICES       CAFETERIA                      $947.11
      7062 PACIFIC AVENUE
      PLEASANT GROVE, CA 95668
      ** TOTAL PAYMENT AMOUNT:          $1,194.30

      **** BATCH TOTAL AMOUNT:          $1,700.60
    
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Board of Trustees Meeting .... 04/10/2019

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REF.			
NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT

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BATCH CONTAINS NO PAYMENT

Board of Trustees Meeting .... 04/10/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190626 A T & T CALNET 3          PHONE                    $136.14
      P.O.BOX 9011
      CAROL STREAM, IL 60197-9011
      ** TOTAL PAYMENT AMOUNT:      $136.14

PV-190624 CALIFORNIA DEPT OF EDUCATION CAFETERIA FOOD          $68.40
      ACCOUNTING
      PO BOX 515006
      SACRAMENTO, CA 95851-5006
      ** TOTAL PAYMENT AMOUNT:      $68.40

PV-190620 CRYSTAL CREAMERY          DAIRY                    $173.61
      DEPT 33369
      P.O. BOX 44000
      SAN FRANCISCO, CA 94144-3369

PV-190621 CRYSTAL CREAMERY          DAIRY                    $139.27
      DEPT 33369
      P.O. BOX 44000
      SAN FRANCISCO, CA 94144-3369

PV-190622 CRYSTAL CREAMERY          DAIRY                    $58.68
      DEPT 33369
      P.O. BOX 44000
      SAN FRANCISCO, CA 94144-3369

PV-190623 CRYSTAL CREAMERY          DAIRY                    $189.03
      DEPT 33369
      P.O. BOX 44000
      SAN FRANCISCO, CA 94144-3369
      ** TOTAL PAYMENT AMOUNT:      $560.59

PV-190629 CRYSTAL SPRINGS BOTTLED WATER WATER          $14.00
      PO BOX 3786
      EUREKA, CA 95502

PV-190630 CRYSTAL SPRINGS BOTTLED WATER WATER          $32.00
      PO BOX 3786
      EUREKA, CA 95502
      ** TOTAL PAYMENT AMOUNT:      $46.00

PV-190627 DAVID L. MOONIE & CO. LLP  AUDITING SERVICES        $1,140.00
      325 2ND ST.,SUITE 301
      EUREKA, CA 95501
      ** TOTAL PAYMENT AMOUNT:      $1,140.00
    
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Board of Trustees Meeting .... 04/10/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190625 FORTUNA ACE HARDWARE      RODENT CONTROL            $32.30
          140 SOUTH FORTUNA BLVD
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:    $32.30

PV-190617 HOLMES SECURITY CORP.     ALARM MONITORING         $90.00
          P.O. BOX 357
          CARLOTTA, CA 95528
          ** TOTAL PAYMENT AMOUNT:    $90.00

PV-190631 MCGRATH FIVE INC          CAFETERIA                 $42.72
          1085 SOUTH FORTUNA BLVD
          FORTUNA, CA 95540

PV-190632 MCGRATH FIVE INC          CAFETERIA                 $42.45
          1085 SOUTH FORTUNA BLVD
          FORTUNA, CA 95540

PV-190633 MCGRATH FIVE INC          EXCEL SNACKS             $37.89
          1085 SOUTH FORTUNA BLVD
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:    $123.06

PV-190616 P G & E                   ELECTRIC                  $2,149.91
          BOX 997300
          SACRAMENTO, CA 95899-7300

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PV-190634 P G & E                   POWER                    $227.46
          BOX 997300
          SACRAMENTO, CA 95899-7300
          ** TOTAL PAYMENT AMOUNT:    $2,377.37

PV-190615 PRESENCE LEARNING INC.    SLP SERVICES             $1,979.57
          PO BOX 743532
          LOS ANGELES, CA 90074-3532
          ** TOTAL PAYMENT AMOUNT:    $1,979.57

PV-190614 RECOLOGY EEL RIVER        GARBAGE                  $516.91
          PO BOX 266
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:    $516.91

PV-190618 SCOTTY'S CUTTERS EDGE     REPAIRS                  $360.87
          754 12TH STREET
          FORTUNA, CA 95540

PV-190619 SCOTTY'S CUTTERS EDGE     REGULATOR               $65.09
          754 12TH STREET
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:    $425.96

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Board of Trustees Meeting .... 04/10/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190612 SIGLER, BLAINE           ACSA MILEAGE                $389.49
      1631 VANCIL ST.
      FORTUNA, CA 95540

      ** TOTAL PAYMENT AMOUNT:      $389.49

      **** BATCH TOTAL AMOUNT:      $7,885.79

TOTAL NUMBER OF PAYMENTS:    34      **** GRAND TOTAL AMOUNT:    $21,077.49
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The above Payable transactions have been issued in accordance with the District's policies and procedures. It is recommended that the Board of Trustees approve them.

\_\_\_\_\_  
Authorized Agent

March 12, 2019

Cuddeback School  
Attn: Blaine Sigler  
P.O. Box 7  
Carlotta, CA 95528  
(707) 768-3372  
PWS# 1200681

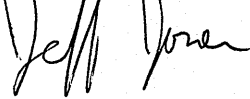
ELAP #1378  
Exp. February 2020

### SAMPLE IDENTIFICATION

Presence-Absence (P/A) Coliform Test, Standard Methods 22nd Ed. 9223 B

TEST	DATE	LAB ID	SAMPLE LOCATION	SAMPLE AMT.	Total coliform	E. coli
P/A - Coliform	3/5/2019	9730	Office Kitchen	100 ml	Absent	Absent

Report Certified By



Jeff Jones  
Laboratory Director

City Hall  
(707) 725-7600  
Fax (707) 725-7610  
621 11th Street

Police Department  
(707) 725-7550  
Fax (707) 725-7574  
621 11th Street

Parks and Recreation  
(707) 725-7620  
Fax (707) 725-7576  
5 Park Street

Public Works  
(707) 725-7650  
Fax (707) 725-7651  
180 Dinsmore Drive

## Board Agenda Backup Information

**Date:** 4-10-19

**Agenda Item #:** 6.1

**Agenda Topic:** *Presentation by Carlotta 4-H*

### **Background Information and/or Statement of Need:**

*The recently formed Carlotta 4-H Club will present information on the exciting and educational projects available through their program.*

### **Superintendent's Recommendation:**

*Informational only.*

### **Financial Impact:**

*None at this time.*

## Board Agenda Backup Information

**Date:** 4/10/19

**Agenda Item #:** 6.2

**Agenda Topic:** *Williams Quarterly Uniform Complaint Report*

**Background Information and/or Statement of Need:**

*This is our quarterly compliance with Education Code 35186 that summarizes our information related to the requirements of the Williams Uniform Complaint Report.*

**Superintendent's Recommendation:**

*Information only*

**Financial Impact:**

*None at this time.*



# Cuddeback

“National Blue Ribbon Award Winner 1994”  
 “California Distinguished School Award Winner 1993”

## UNION SCHOOL DISTRICT

P.O. Box 7 • 300 Wilder Road • Carlotta, California 95528 • (707) 768-3372 • FAX 768-3211

*Blaine Sigler, Superintendent/Principal*

### Quarterly Report on Williams Uniform Complaints (Education Code §35186)

**Board of Trustees**  
 Harry Dibble, *Board President*  
 Todd Calvo, *Member*  
 Erik Bess, *Member*  
 Jacob Morss, *Member*  
 Leonard Ward, Jr., *Member*

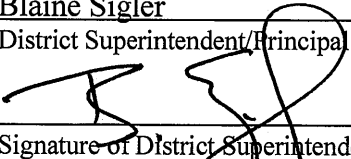
**Quarterly Reporting Period (please check one)**

- First Quarter 2019 January 1 through March 31, 2019
- Second Quarter 2019 April 1 through June 30, 2019
- Third Quarter 2019 July 1 through September 30, 2019
- Fourth Quarter 2019 October 1 through December 31, 2019

**PLEASE CHECK THE BOX THAT APPLIES:**

- No complaints were filed** with any school in the district during the quarter indicated above.
- Yes, complaints were filed** with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	0		

Blaine Sigler  
 District Superintendent/Principal  
  
 Signature of District Superintendent/Principal

Please return hard copy to:  
 Rosemarie Butler, School Support  
 Humboldt County Office of Education  
[rbutler@hcoe.org](mailto:rbutler@hcoe.org)  
 by: Quarter 1 due: 04/15/2019  
 Quarter 2 due: 07/15/2019  
 Quarter 3 due: 10/15/2019  
 Quarter 4 due: 01/15/2020

## Board Agenda Backup Information

**Date:** 4/10/19

**Agenda Item #:** 6.3

**Agenda Topic:** *Consider Proposal from Eureka Glass for Roof Atrium*

### **Background Information and/or Statement of Need:**

*I contacted Eureka Glass regarding the repair/replacement of the glass atrium in front entryway of school as part of the roof repair project. The estimate is attached for review.*

### **Superintendent's Recommendation:**

*More information is needed, consider other proposal(s) before making agreement.*

### **Financial Impact:**

*As noted on proposal.*

# Eureka Glass Company, Inc.

# Estimate

2664 Myrtle Avenue  
Eureka, Ca. 95501  
707-443-7007 / 707-443-7010 Fax

DATE ESTIMATE #  
3/26/2019 23964

NAME / ADDRESS

Cuddeback School  
300 Wilder Rd  
Carlotta CA 95528

ENTERED BY

JOB ADDRESS

ALF

DESCRIPTION	QTY	COST EACH	LOCATION	TOTAL
24 x 96 7/16" Clear Heat Strengthened Laminated	20	338.56		6,771.20T
Flashing		750.00		750.00T
Sealant		427.00		427.00T
Labor		6,400.00		6,400.00
Scaffolding		120.00		120.00
Freight		500.00		500.00
*Remeasure required prior to ordering. Please sign and return estimate if you'd like to proceed. Thank you.*				
Sales Tax		7.75%		615.99

Customer responsible for removal/reinstallation of window coverings, alarms and painting/staining of new trim. Please sign below to accept estimate. Additional paperwork may follow. FAILURE TO KEEP SCHEDULED APPT WITHOUT NOTIFICATION WILL RESULT IN ADDITIONAL CHARGES.

\*\*QUOTE GOOD FOR 30-DAYS\*\*

**TOTAL** \$15,584.19

SIGNATURE \_\_\_\_\_

# Superintendent's Report

4-10-19

- Current enrollment data: 147 students.
  - Interdistrict: 54%
  - Free/Reduced: 47%
  - Projected enrollment for 2019-20: 151 students.
  
- Coffee with the Principal: The month-long series of morning stakeholder input meetings has concluded. Good discussion and worthwhile input was gathered. I want to continue this in some form moving forward.
- Extraordinary Students Chandler Barisdale and Bradisen Essig were nominated at the last awards assembly. I'm proud to have these kids represent Cuddeback School!
- I attended the Small School Districts Association annual conference last week in Sacramento – courtesy of my membership in CRSPA. Always informative, always fun. I sat in on sessions on Special Education, Facilities, School Climate, State Board of Education relations, and keynote speakers. The conference is devoted to small districts so it's very appropriate to our needs. Board members are welcome, so maybe next year we send a couple of representatives.
- Facilities Update: I spoke with a few facilities companies at the SSSA conference last week regarding overall improvement projects. First steps include a Facilities Improvement List of prioritized projects, then obtaining necessary funding, then securing contractor bids, then scheduling actual work. We are probably out of luck on state grant funding unless we prove an emergency or hazard. Waiting to hear more info from bond experts about Carlotta's bond capacity. Likely require a 2/3 vote to pass on ballot for a \$1M bond.
- CSBA Board Policy: Also, at the SSSA conference I spoke with the CSBA rep about our updated policies status from August. She verified that ours had just completed processing and would be sent out for district review within days.
- Check out our new school website! Mrs. Orr has led the charge for the newly designed website. It's very interactive and we are able to update the content in house as needed.
- Our new TK-8 Social Studies curriculum adoption is on order. The cost is just over \$30K. The district has not had a new SS series since 2007 due to the adoption cycle and new standards.
- Cuddeback will be purchasing an AED to have on campus as required by recent legislation. Law requires a device to be available any time an event (or school) takes place.

- Pennies for Patients raised over \$1100 to donate to the Leukemia & Lymphoma Society last month – most of that in loose change! Thank you to Mrs. Sagaser for rolling coins and coordinating this annual fundraiser.
- State testing will start soon at Cuddeback. While these test scores are an important measure for the school and our dashboard reports, Cuddeback has always tried to maintain a balanced approach to testing with our students.
- Looking forward to the annual pancakes and Easter egg hunt on Saturday, April 20 courtesy of PTO and the CVFD. This year the school break is the week prior to Easter, so it's strange to not have school right before the pancakes & egg hunt.
- Tacos for Technology was another great success! The event raised over \$7K and PTO will make it an even \$10K to put toward our tech needs on campus. Thank you to all our sponsors and donators for supporting Cuddeback kids!
- No school April 15-19 for Spring Break.



# NORTH COAST SECTION, CIF

*Gil Lemmon, Commissioner of Athletics*

*5 Crow Canyon Ct., Suite 209, San Ramon, CA 94583 Tel.: (925) 263-2110, Fax: (925) 263-2120, Web: www.cifncs.org  
Like Us on Facebook: North Coast Section, CIF – Follow Us on Twitter @cifncs*

TO: Superintendents, Principals and Heads of School  
FROM: Gil Lemmon, Commissioner of Athletics  
DATE: November 8, 2018  
SUBJECT: Legislation Requires Districts that Offer Interscholastic Athletic Programs to Acquire Automatic External Defibrillators

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On September 21, 2018, Governor Brown signed AB 2009 requiring school districts that offer any interscholastic athletic program to acquire at least one Automatic External Defibrillator (AED) for each school offering an athletic program. I have included in this memo a copy of the legal update from School & College Legal Services of California, which provides more detailed information.

The legislation takes effect January 1, 2019, but the requirement to acquire an AED does not take effect until July 1, 2019. In addition, each district must ensure that a written emergency action plan (EAP) is in place and posted. Here is a link to information on EAP policies: [http://cifstate.org/sports-medicine/emergency\\_action\\_plan/index](http://cifstate.org/sports-medicine/emergency_action_plan/index). Other provisions are outlined in the SCLS memo.

As you may know, AED devices can be costly. A quick survey of one device with pads, batteries, case, etc., was over \$1,275. However, I am happy to share that the National Federation of State High School Associations (NFHS) Foundation is offering an AED Kit which includes carrying case, alarmed wall cabinet and adult pads, for \$700 + \$25 shipping, a great deal. If your district needs pediatric pads, or a 5-year Lithium Ion battery, there are some additional costs, but the additional costs are less than \$200, still a total cost well below current online costs.

I have enclosed a NFHS Flyer and encourage your district schools to take advantage of this opportunity and protect our student-athletes from the number one cause of death of high school student-athletes, Sudden Cardiac Arrest.


Encl. Copy of School & College Legal Services of California memo dated October 31, 2018  
NFHS Foundation Flyer

Cc: Bri Niemi, Associate Commissioner, NCS/CIF  
Pat Cruickshank, Assistant Commissioner, NCS/CIF  
League Commissioners

# SCHOOL AND COLLEGE LEGAL SERVICES of California

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(1947 - 2010)

A Joint Powers Authority serving school and  
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## LEGAL UPDATE

Of Counsel  
Robert J. Henry  
Janna L. Lambert  
Virginia A. Riegel

November 19, 2014

**To:** Superintendents, Member School Districts (K-12)

**From:** Frank Zotter Jr., Sen. Assoc. General Counsel *FZ*

**Subject:** Legislation Permits District to Solicit Funds for Purchase and Maintenance of Automatic External Defibrillators ("AEDs")  
**Memo No. 35-2014**

On September 29, 2014 Governor Brown signed Assembly Bill 2217 allowing school districts to solicit funds for the purchase and maintenance of Automatic External Defibrillators ("AEDs"), also known as Automated External Defibrillators. The new law takes effect January 1, 2015 and incorporates a number of existing laws relating to the use of AED units, although its specific impact is relatively minor.

An AED is a portable device that can be used to provide emergency treatment for cardiac arrhythmias (i.e., heartbeat irregularities). The AED diagnoses an arrhythmia and applies electrical therapy to correct the arrhythmia, allowing the heart to reestablish an effective rhythm. It is intended to be used by non-medical personnel who have been trained in its use.

AB 2217 adds Education Code § 49417 and authorizes a public school to solicit and receive private funds to acquire and maintain one or more AED units. Any funds that are solicited for this purpose can be used only to purchase and maintain an AED, and to provide training to school employees for its use.

Prior to AB 2217, existing law had two statutes and one administrative regulation governing the ownership and maintenance of an AED: Health and Safety Code § 1797.196, Civil Code § 1714.21, and 22 Cal. Code of Regs. § 100031. The Health and Safety Code provision requires any person or entity acquiring an AED to comply with a variety of onerous requirements, and states that the owner or operator of the AED will have immunity from civil damages resulting from the use of its AED at the scene of an emergency *so long as the person or entity complies with all obligations of that statute.*

The Civil Code section actually provides the immunity from a lawsuit, if the person providing treatment with an AED at the scene of an emergency does so without compensation and does not act with gross negligence or wanton misconduct. Finally, 22 Cal. Code of Regs.

§ 100031 provides detailed requirements for the training of laypersons in the use of an AED, for coordinating an emergency response that includes use of an AED, and for testing those trained in its use.

Among the many requirements of Health and Safety Code § 1797.196 are that the person or entity acquiring the AED:

1. Comply with the regulations relating to placement of an AED;
2. Ensure that the AED is regularly tested according to its operation and maintenance guidelines set forth by the manufacturer, the American Heart Association, and the American Red Cross, and any applicable federal regulations;
3. Ensure that the AED is checked for readiness every 30 days if it has not been used within 30 days;
4. Ensure that any person who uses the AED for emergency care or treatment during a cardiac emergency also activates the Emergency Medical Services system as soon as possible, and reports the use of the AED to a licensed physician and the local EMS agency; and
5. Ensures that the persons who use the AED receive training in its use, and that there is one person with training for every five AED units acquired.

**Failure to comply with these and other requirements can result in loss of the Civil Code § 1714.21 immunity.**

As noted, the only change in the new law is that it permits schools to solicit private funds for the purchase of one or more AED units. It incorporates the existing provisions relating to the maintenance and use of an AED, and the immunity if a device is used, although those provisions would have applied to districts that acquired one or more AED units even without the new statute.

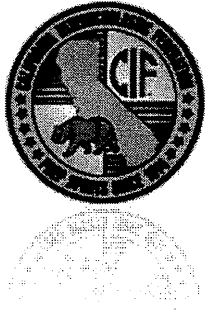
#### **IMPLICATIONS FOR DISTRICTS:**

Districts should very carefully consider whether to use the new statute to solicit funds to acquire an AED. There is currently no legal requirement that districts obtain such devices. If a district does decide to acquire an AED, it should consult with legal counsel about the full range of obligations it must comply with under Health and Safety Code § 1797.196 and 22 Cal. Code of Regs. § 100031 to ensure that, if the device is ever used, it will be entitled to the immunity provided by Civil Code § 1714.21. By acquiring an AED, a district will also be accepting various responsibilities—which may not be covered by the immunity if all obligations are not met. Our office also strongly encourages districts to consult with their insurance carriers regarding coverage in case of an AED-related issue.

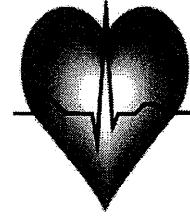
Please contact our office with questions regarding this Legal Update or any other legal matter.

*The information in this Legal Update is provided as a summary of law and is not intended as legal advice. Application of the law may vary depending on the particular facts and circumstances at issue. We, therefore, recommend that you consult legal counsel to advise you on how the law applies to your specific situation.*

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## California School Offer Only



**\$700 Per Kit Plus \$25.00 Shipping**

**CPR INSTITUTE OF INDIANA**

**"Education for Life"**

**Good Quality AEDs for an Affordable Price.**

**Philips On-Site Kits Include:**

**Philips On-Site AED with carry case**

**Alarmed Wall Cabinet**

**Adult Pads**

**Pchat Rescue Kit**

**Peds Pads \* ( if facility has children under 50lbs) Additional cost. \$60.00**

**5 yr Lithium Ion Battery. \$110.00**

**8 yr Manufacturer Warranty. If interested in placing an order.**

**CONTACT Bill Callahan (317)201-2229**

**Indyfyre@yahoo.com**

**For Large Orders allow 7-10 business days.**

**For small order allow 3-5 business days.**

**Does NOT require a Physicians Rx.**



Vendor	Equipment	Wall Cabinet	Pediatric Pads	Semi-Auto	Fully-Auto	Battery Life	Pad's Replacement	Notes
HeartSmart	Philips HeartStart OnSite AED - \$1,275.00	x	x	x			x	Daily automatic self-tests. Pads last 2 years.
Via Heart Project	\$1,695.00	x		x				Additional setup/servicing included in price.
HeartSmart	Equipment	Wall Cabinet	Pediatric Pads	Semi-Auto	Fully-Auto	Battery Life		Notes
	Defibtech Lifeline AED - \$1,245.00	x	x	x			x	Extremely durable, tested to military standards. Pads last two years.
	\$835.00							
HeartSmart	Equipment	Wall Cabinet	Pediatric Pads	Semi-Auto	Fully-Auto	Battery Life		Notes
	Zoll AED Plus - \$1,699.00	x	x	x	x	5 years	x	Gives CPR feedback Pads last 5 years
Via Heart Project	\$1,895.00	x		x	x	5 years		
Red Cross	HeartSine 350P - \$1,245.00							Notes
Via Heart Project	\$1,495.00	x		x		4 years		Water and dust resistant, compact. Gives CPR feedback Pads & batteries expire on same date.
		x		x		4 years		Additional setup/servicing included in price.

Board Agenda Backup Information

**CLOSED SESSION**

**Date:** *4-10-19*

**Agenda Item #: 10.0**

10.1 Superintendent Contract Negotiation

## Board Agenda Backup Information

**Date:** 4/10/19

**Agenda Item #:** 11.0

**Agenda Topic:** *Report Action Taken in Closed Session*

### **Background Information and/or Statement of Need:**

*The Board is required to report on any action taken in closed session. The Board does not report on any discussion during closed session.*

### **Superintendent's Recommendation:**

*Report action taken in closed session (if any).*

### **Financial Impact:**

*As reported.*